

Stop Press

HELLO and welcome to September edition of **DIGI-POST**, your monthly newsletter

It's been a very busy summer that has seen some of our volunteers & staff finish and start roles.

First of all, massive thanks to our fantastic outdoor Activities Adviser Hazel who has finished her role. If you think this role might interest you then please get in touch with Izzy who will be able to tell you more about it. Hannah Adamson who has been the County Lead for Inspire has also finished her role, Hannah has done a brilliant job leading us through what's been a tricky start and she now hands that role over to Kayley Marson from Swadlincote.



Kayley Marson Hannah Adamson Hazel Taylor Dee van Gellecum Jacqui Habgood Ann Vardy

In the County Office, we said goodbye and good luck to both Dee and Jacqui and are delighted to say that Ann Vardy from Clay Cross district has joined us as a part-time administrator. We are still recruiting Dee's replacement, so please get in touch if you are interested in the role.

Learning and Development

Date (2021)	Event	Time	Venue	Booking Link/ More Information
Sun 18 th Sept 21	1 st Response - face to face FULL DAY Training Course	10am - 3.30pm	Belper Strutt	FULLY BOOKED
Sun 18 th Sept 21	1 st Response - face to face practical training, for those who have completed the online course	9am - 11am	Glenbrook	CLICK HERE

1st Response Training

Please visit our Learning & Development page on the County Website [CLICK HERE](#) for full details of all the training. Should you have any queries please contact the County Office - office@girlguidingderbyshire.org.

Safe Space Training

You can complete Levels 1 and 2 via e-learning (use the links opposite).

[CLICK HERE](#)
LEVEL 1
TRAINING



[CLICK HERE](#)
LEVEL 2
TRAINING

Safe Space Level 3

This training will continue to be run online through Region and Nationally. Should you require this training please [CLICK HERE](#) to link to a booking form for you to complete with dates from Region.

NOTE: You cannot hold unit meetings without someone who holds a Level 3 Safe Space present.

Events

Date (2021)	Event	Venue	Booking Link/ More Information
25th September	County Walk. Danielle our walking adviser is leading a guided walk in the Mam Tor area. Everyone welcome. 	Mam Tor area	Email Danielle
w/c 11 th Oct (or anytime to suit)	Social Action Week - Support your local community in any way you wish - Part of the CC challenge (see more on page 2)	All over Derbyshire!	Click here to buy badges
23rd Oct (all day event)	Youth United Challenge Day. We require at least two teams of girls aged 13+ to represent us at the challenge day competing against teams from other Derbyshire Youth organisations.	Drumhill Campsite	Email Izzy
Fri 10 th to Sun 12 th December	CC Team Christmas Challenge - organise your own event, take part in our challenge and exchange Christmas Cards. More details are available in the pack, via the link 	All over Derbyshire!	Click here to buy badges Click here to download the activity pack

QUEENS GREEN CANOPY

We are invited to join in with the planting of trees for the Queens Green Canopy, which is to celebrate her Platinum Jubilee. Free trees are available through the Woodland Trust and all the details of how to apply for them can be found at www.queensgreencanopy.org

More info about what is happening in Derbyshire can be found on [f](#) Jubilee Trees Derbyshire [i](#) jubileetreesderbyshire

Initiatives

CC TEAM CHALLENGE - SOCIAL ACTION WEEK - OCTOBER 2021

As part of the CC Team Challenge, we're bringing you Social Action Week, where you can help your local community in any way you wish. The focus week is w/c 11th October, but it can be done anytime and we have come up with some ideas if you need some inspiration!

Donate to your local Food Bank - Make food parcels to send or contact them to see how else your unit can help via [The Trussell Trust](#) website. Have a discussion in your unit about useful items that could go in a food parcel.

Community Poo Bags/Carrier Bags - Using a large plastic bottle, make a holder to store carrier bags/poo bags and display it in your area. Why not advertise your unit on them? Keep them stocked or remove them once they've been used. If you're unsure on how to make one, have a look on [Poo bag dispenser video](#) or the 'Instructables' website.

Support local care homes - Contact your local care home and ask for a list of residents for members of your unit to write too. If you have Rainbows/Brownies, they could also draw pictures! You could also ask if there's any other ways you can be of assistance!

Whatever you choose to do, don't forget to share it on local Girlguiding social media and in local news outlets or let your Area Growth and Social Media Reps know (ask your DC's if you're not sure who these are)!

To order badges [CLICK HERE](#). If you have any questions, or would like to get in touch with us, please email socialmedia@girlguidingderbyshire.org



Other notices

INTERNATIONAL OPPORTUNITY

An international camp is an unforgettable experience, and the World Scout Jamboree is as international as you can get!

The 25th World Scout Jamboree will take place in 2023 in South Korea. *This could be your next big adventure!* You will see an incredible place, make friends from all over the world, challenge yourself and of course provide an amazing experience for the young people you are leading.

Girlguiding are part of the UK contingent alongside the Scouts and are recruiting for unit leaders with responsibility for a patrol of young people. The UK will have 10 patrols made up of 9 girls and 1 adult leader. These will be part of Scout Units making a total of 4 adult leaders and 36 young people (Scouts and Guides). Applications are open now for adult unit leaders with a **deadline of midday on 10 September**. You can make a written or video application. So, if you are a current Girlguiding leader or assistant leader with the adult leader qualification, already hold or are working towards your Going Away With Scheme qualification and are enthusiastic about creating a fantastic youth shaped experience for young people travelling to the World Scout Jamboree, click here for more information, the role description and the application form. www.girlguiding.org.uk/what-we-do/international-adventures/regular-international-events



UNIT ACCOUNTS

In line with Charity Commission regulations all units need to complete their accounts within 9 months of their year-end which for most units will be the end of September. Our latest information shows that around 25% of units still need to finalise their 2020 accounts so please support us with a final push!

Commissioner zone

Commissioner Support Sessions - Dates for your Diary

7th September 2021 - 7.30 pm - County Office, Ripley (open from 6.30 pm if you want to come along a bit earlier for a chat, please bring your own packed tea/snack) Can everyone also bring your own drinks mug please and drinks will be provided - [CLICK HERE TO REGISTER](#) - Registration closes 5th September. Please come if you can as we have something nice to hand out 😊

20th October 2021 - 7.30 pm - County Office Ripley

9th December 2021 - 7.30 pm - County Office Ripley

Safe Space - Please do make sure that the units in your district are aware that they need to have someone with a level 3 Safe Space qualification on any unit meeting, even virtual ones. Please do keep an eye on Safe Space levels 1 & 2 compliance to ensure that no-one gets caught out with a sanction or stuck as active pending because they haven't completed it as we start back in September. If you need some support please do ask your Area commissioner or drop a message in the DC WhatsApp group.

DBS Checks - We now know that all those whose DBS validity was extended during Lockdown need to urgently get their DBS started and will have been contacted by HQ requesting them to do asap. If you know that there are exceptional circumstances that means it cannot be done in the timeframes required. Please contact compliance@girlguiding.org.uk to request an exceptional circumstances exemption. You can find the latest DBS guidance here [CLICK HERE](#)

As the restrictions start to lift and many of us are looking to start residential again, it's a good time to take over the third page of our monthly newsletter, to show you how to get going or highlight things which have been updated since you last ran a residential

REN FORMS AND RESIDENTIAL GUIDANCE

NEW REN FORMS AND UP TO DATE GUIDANCE

There is now a new version of the REN form. This can now either be filled in using Go or filled in and sent using e-mail. Please make sure that you are using the current version. There is lots of information on the national website about how to run a residential in covid - including what to include in your risk assessments, all of the current guidance and links to the new style forms.

*Please make sure that your REN form is sent to your DC in plenty of time - part 1 with the associated risk assessments and activity plans need to be sent in 12 weeks in advance of the date.

*For commissioners they have included a handy checklist of what to look for when you receive a REN form - but remember if there's anything that you don't understand or need more support on you can always refer to your next level commissioner who will be pleased to help or signpost you to the correct adviser. An advisers signature is required if any extra support is required by the leader or commissioner (e.g. water activities or additional needs support)

*INFO FOR LEADERS (WEB LINK) [CLICK HERE](#)

*INFO FOR COMMISSIONERS (WEB LINK) [CLICK HERE](#)

APPROVED VENUES LIST

It is the leaders responsibility to get a copy of the venues 'covid safe risk assessment' and to ensure that using that they can run their residential, adhering to the current guidelines in that particular venue (details of how this will be achieved should be included in your risk assessment). The list has recently been updated and a new copy has been forwarded to commissioners.

With all of this in mind, you should be planning your residential in accordance with the guidance as it stands at that particular time, don't try and predict the future but be prepared that you may need to review everything if the guidance is changed before you go.

**DC's please remember that a copy of all completed REN forms still need to be sent to Emma our REN administrator at renderbyshire@gmail.com This is so that we can administer the approved venues list and record all of our residential activities - the REN administrator does not 'check' the REN form ☺

ARE YOU WANTING TO GAIN YOUR GOING AWAY WITH QUALIFICATION IN 2021/22?

Here are the steps to take to get started

- Speak to your DC
- Fill in the 'Residential License Registration Form' and ask your DC to authorise it for you.
It's available on the county website via this link [CLICK HERE](#)
- Lynn will then be in touch to appoint a mentor to guide you through the process



ALREADY STARTED YOUR QUALIFICATION BUT DIDN'T COMPLETE DUE TO COVID?

Lynn should have already been in touch with you to discuss next steps, but if not feel free to contact her and get in touch again with your mentor.

WHO CAN HELP?

- For help with filling in a REN form or writing risk assessments contact your DC in the first instance who will, if necessary, signpost you to another commissioner or the appropriate activity adviser.
- For help with anything to do with the 'Going Away With License', general residential queries or the 'Approved Venues List' contact Lynn Palmer qualifications@girlguidingderbyshire.org
- For help with Walking activities contact Danielle Watson walking@girlguidingderbyshire.org
- For help with Water activities contact Steph Presland water@girlguidingderbyshire.org
- For any other general adventurous activity advice, suitability of external providers etc contact outdoors@girlguidingderbyshire.org Izzy will pick up these emails in the interim period.
- For any support with making the trip or activities inclusive for all please contact Ali Campbell inclusion@girlguidingderbyshire.org

COULD YOU BE OUR NEXT OUTDOORS ADVISER?

Do you love the outdoors and are passionate about getting units out there to enjoy it and able to signpost them to any advice they need? Do you have experience of running and taking part in outdoor events and residential and are interested in organising them at a County level? Then please get in touch with Izzy ASAP at accprogramme@girlguidingderbyshire.org A job share could be available if you are interested in a particular part of the role ☺

QUALIFICATIONS

WHO CAN HELP?