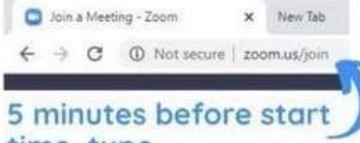


# helping you connect on **zoom** using your personal computer

**1**  5 minutes before start time, type zoom.us/join in your web browser

**2**  enter meeting ID you received when you accepted the invitation to this event or call

**3**  click "open zoom meeting"

**4**  click "join audio"

**5**  click "join audio conference by computer"

**6**  say "hello"

**7**  on bottom left of screen, mute volume when not speaking  you may need to turn your video on for others to see you

**8**  use CHAT feature at bottom to comment or ask a question

each computer can be different, so follow any additional instructions that pop up