

## Useful Information

**Commissioner Handbook** - provided by County but to be passed on to successor.

**Guiding Handbook** - a copy should be held in Area for Districts to use if necessary.

**County Directory** - use County Directory function on Go or [Girlguiding Derbyshire/About Us](#)

**Girlguiding Manual** is on the [Girlguiding UK website](#).

[Girlguiding Derbyshire website](#)

**Being a Commissioner e learning** is on the [Girlguiding UK website](#)

**Emergency File** details on the [Girlguiding UK website](#) (scroll down, see right hand side of webpage - includes accident/incident forms & witness statement form)

**County GO queries**

<mailto:membersupport@girlguidingderbyshire.org>

Starting closing/units, advise as soon as Long Service Awards have been presented

<mailto:office@girlguidingderbyshire.org>

Adding qualifications

**Queen's Guide** - For any information regarding Queen's Guide contact

<mailto:qg@girlguidingderbyshire.org>

**Training courses** within County Contact Training Co-ordinator

<mailto:training@girlguidingderbyshire.org>

Mandatory trainings for Leaders in Training are Safe Space & First Response.

Sectional trainings are recommended and First Response renewal for all Leaders every 3 years.

**Area Leadership Co-ordinators** use the following documents which can be found on the [Girlguiding UK Website](#) (scroll down, see Key Resources on right hand side of webpage):

- Leadership Qualification Checklist
- Supporting Leaders in Training - LQ Coordinators
- Supporting Leaders in Training - Unit Leaders
- Supporting Leaders in Training - Mentors