

DofE Participant Enrolment Form – Girlguiding Derbyshire

Please print clearly in CAPITALS or type in your details.

You must complete all of the questions / complete all the boxes. If you have received this form electronically, complete the form online and then print before adding signatures & sending with the required Entry Fees to your Unit Leader for approval & signature.

DofE Centre and group details (if you know them):

DofE Centre: Girlguiding Derbyshire	DofE Group / Unit:
Name of your Unit Leader (if known):	

DofE level:

Tick as appropriate	Bronze	Silver	Gold
Have you registered for any previous levels of the DofE?	Tick as appropriate	No	Yes
If YES – please give the name of the DofE Centre you were registered at:			
eDofE ID number (if known) :			

Personal details:

First name: <i>Ensure that this is the name you are known by</i>	Last name:
Girlguiding Go! Number:	Date of Birth: / /
Primary language: Tick as appropriate English Welsh Other	
Date you wish to start your DofE programme if known (enrolment date):	/ /

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

Contact details:

Email address: <i>Please ensure that this is easily readable. It should also be an email address that you check regularly as important information will be sent to you by email throughout the time you are working on your award. It can be your email address or that of your parent / guardian.</i>	
Address (line1):	
Address (line 2):	
Town/City:	
County:	Postcode:
Home Telephone Number:	And if you have one: Mobile Telephone Number:

Entry Fees:

	Tick as appropriate		
Bronze Welcome Pack:		£26	Including Postage (2 nd class) & Packing
Silver Welcome Pack:		£26	
Gold Welcome Pack:		£33	

Payment of £ sent by BACS to 'The Guide Association' A/c 22193760 Sort Code 30 99 08
(Quote ref - DofE name)

I enclose a cheque for: £ Cheques made payable to: The Guide Association Derbyshire

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Declaration:

By signing this form I understand that the information recorded here will be held for administration purposes by a person appointed as a records officer by Girlguiding. Girlguiding complies with the requirements of the Data Protection Act 1998 when storing personal data, will keep your information securely and in confidence, will not share information without your consent except in certain circumstances as required by law, a regulatory requirement or to safeguard a child and will not retain the information recorded on this form for longer that is necessary to support you whilst doing your DofE Award. If under 16, I have obtained the consent of my parent or guardian to make this application. I understand that I must be a member of Girlguiding whilst doing my DofE Award.

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity and by Girlguiding to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.

Information for parent or guardian regarding costs

I also understand that although there may be costs involved in the participant undertaking the Volunteering, Skills or Physical (and Residential at Gold level) Sections of her DofE programme (for example Music lessons if playing an instrument is undertaken as the Skills activity or Swimming lessons if swimming is undertaken as the Physical activity), there will be costs incurred when the participant undertakes the Expedition Section. Apart from the costs of ensuring the participant is properly equipped to carry out an expedition (for example suitable clothing including Waterproof Jacket & Trousers, Rucksack and expedition Food), there will be costs incurred by the trainer(s) & supervisor, and assessor of the qualifying expedition, for example travelling costs to & from home and during the expedition, and also campsite fees – these costs are shared between all participants in the expedition group, although some financial support may be provided by the Girlguiding unit.

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at www.edofe.org

Photographic Consent for DofE activities (please tick only one box):

☐ I am happy for photographs/videos to be taken of my daughter/ward during DofE activities and used in national and local guiding or DofE publicity, communications, publications or digital channels (eg websites, social media).

☐ I do not wish any photograph/video of my daughter/ward taken while she undertakes DofE activities to be retained*

**Note: photographs of teams may be taken by the supervisor at the start of the expedition for group identification purposes as part of our safety procedures. If you select this option, the photo will be deleted at the end of the expedition*

Print Name (Participant)	Signature	Date
		/ /

Consent to enrol from parent or guardian (if applicant is under 18 years old).

I agree to my daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Girlguiding.

Print Name (Parent or Guardian)	Signature	Date
		/ /

Approval by Unit Leader

I confirm that this participant is an active member of Girlguiding, currently registered on GO.

Print Name	Signature	Email Address:	Date
			/ /

For Girlguiding administration only:

Date registered onto eDofE	/ /
Expected start date	/ /
Participant Fee received	Yes / No
Username	
User ID number	
Added Award level to GO	/ /

Completed Forms & cheques should be sent to the Girlguiding Derbyshire County Office:

Suite 3C, Unicorn Business Park,
Wellington Street, Ripley
Derbyshire DE5 3EH

If you have any queries, contact your Unit Leader or the County DofE Adviser, Miss Danielle Watson:
DofE@girlguidingderbyshire.org